

# Board of Health Meeting

## AGENDA

Tuesday, May 27, 2025

1. • Call to order 12:10 p.m.

Barb McGrew	Chris Boyd	Larry Rinehart	Scott Suntrup, D.D.S.
Brandon Cycholl, M.D.	Joe McCoy	Lisa Cash	Randy Wells, B.A.
Cathy Croy	Joel Hackney, Ph.D.	Mike Klingler, M.D.	

2. • Welcome and Introductions

3. • Recognition of those who wish to speak on agenda and non-agenda items

*This is an opportunity for any audience members to speak. To ensure all agenda items have sufficient time to be discussed, the time allotted for any audience member to speak may be limited and the time allotted for all audience members to speak may also be limited.*

4. • Questions about mailings / handouts Discussion?

5. ⇒ • Consent Agenda 1 (Minutes, Claims)

*I am asking for the Board approval of the following items.*

- April 29, 2025 meeting minutes
- Paid Claims (April 2025)
- BTB field trip to circus in Olney 05/28/2025

\_\_\_\_\_ moved to approve the consent agenda 1 items. \_\_\_\_\_ seconded the motion.

Roll call vote: Motion carried: \_\_\_\_\_. Motion failed: \_\_\_\_\_.

Barb McGrew	Chris Boyd	Larry Rinehart	Scott Suntrup, D.D.S.
Brandon Cycholl, M.D.	Joe McCoy	Lisa Cash	Randy Wells, B.A.
Cathy Croy	Joel Hackney, Ph.D.	Mike Klingler, M.D.	

6. ⇒ • Consent Agenda 2 (Financial Statements, Reports)

*I am asking for the Board acceptance of the following items.*

- FY25 Financial Statements through March 2025
- Coordinator / Administrator Reports

\_\_\_\_\_ moved to accept the consent agenda 2 items. \_\_\_\_\_ seconded the motion.

Voice vote. Motion carried: \_\_\_\_\_. Motion failed: \_\_\_\_\_.

## 7. ⇒ • Employee Health Insurance Renewal

Review / Discussion / Approval

*Given the timing of probably not having final numbers from ECCHiC before this month's Board meeting and needing to act before next month's scheduled Board meeting, we would like to ask the Board consider either meeting again in early June or authorizing the Board of Health's Personnel Committee to approve the selection of the Health Insurance plan for the Health Department. The meeting would need to occur in early June after the health department has received and reviewed the proposed rates from ECCHiC and BlueCross.*

\_\_\_\_\_ moved that the Board of Health Personnel Committee be authorized to decide which health insurance plan to offer health department employees for FY26. \_\_\_\_\_ seconded the motion. *Current Personnel Committee members are: Barb McGrew, Cathy Croy, and Lisa Cash with Cathy serving as the Chair.*

OR

\_\_\_\_\_ moved that the Board of Health move its regularly scheduled June meeting to early June. \_\_\_\_\_ seconded the motion.

Roll call vote: Motion carried: \_\_\_\_\_ . Motion failed: \_\_\_\_\_ .

Barb McGrew	Chris Boyd	Larry Rinehart	Scott Suntrup, D.D.S.
Brandon Cycholl, M.D.	Joe McCoy	Lisa Cash	Randy Wells, B.A.
Cathy Croy	Joel Hackney, Ph.D.	Mike Klingler, M.D.	

## 8. ⇒ • Staff Retention Policy

Discussion / Possible Approval

*I am asking for the Board to approve continuation of a staff retention policy as outlined below.*

- To help retain staff, monetary incentives will be offered quarterly based upon paid hours during that quarter.
- This incentive will apply to full-time and part-time staff. PRN staff are not eligible. Any staff receiving a written warning during the quarter are not eligible.
- After quarterly payroll reports are processed, hours will be verified for each employee currently employed. If an employee terminates prior to the end of the quarter or resign prior to checks being processed, they will not be eligible for the incentive.
- Staff retention incentives will be paid out within two weeks from the end of the calendar quarter.
- For FY2026, the incentive amount will be \$0.50 per paid hour and charged to the Strengthening Illinois Public Health Administration (SIPA) grant.
- The continuation of staff retention incentives will be reviewed each fiscal year and may change during any quarter (if staff are notified in advance of that quarter) based upon current financial status, available grant funding, etc.

\_\_\_\_\_ moved to approve implementation of the proposed staff retention policy. \_\_\_\_\_ seconded the motion.

Roll call vote: Motion carried: \_\_\_\_\_ . Motion failed: \_\_\_\_\_ .

Barb McGrew	Chris Boyd	Larry Rinehart	Scott Suntrup, D.D.S.
Brandon Cycholl, M.D.	Joe McCoy	Lisa Cash	Randy Wells, B.A.
Cathy Croy	Joel Hackney, Ph.D.	Mike Klingler, M.D.	

## 9. ⇒ • Administrator Agreement

Possible Review / Discussion / Approval?

*A draft agreement may be presented for consideration.*

\_\_\_\_\_ moved to \_\_\_\_\_.  
\_\_\_\_\_ seconded the motion.

Roll call vote: Motion carried: \_\_\_\_\_. Motion failed: \_\_\_\_\_.

Barb McGrew	Chris Boyd	Larry Rinehart	Scott Suntrup, D.D.S.
Brandon Cycholl, M.D.	Joe McCoy	Lisa Cash	Randy Wells, B.A.
Cathy Croy	Joel Hackney, Ph.D.	Mike Klingler, M.D.	

## 10.⇒ • FY26 Budget

Review / Discussion / Approval

*As always, the proposed CCHD FY26 Budget includes a lot of guestimates and assumptions; but they are our best guess at this time.*

\_\_\_\_\_ moved that the proposed FY26 budget be recommended to the County Board for approval. \_\_\_\_\_ seconded the motion.

Roll call vote: Motion carried: \_\_\_\_\_. Motion failed: \_\_\_\_\_.

Barb McGrew	Chris Boyd	Larry Rinehart	Scott Suntrup, D.D.S.
Brandon Cycholl, M.D.	Joe McCoy	Lisa Cash	Randy Wells, B.A.
Cathy Croy	Joel Hackney, Ph.D.	Mike Klingler, M.D.	

## 11.⇒ • Consent Agenda 3 (Approval of grants / agreements)

*I am asking for the Board approval to sign documents as required to receive grants during FY26. Many grant agreements need signed and submitted within a short time frame that isn't feasible if wait and often grants become available that weren't anticipated.*

\_\_\_\_\_ moved to authorize the Administrator to sign documents as required to receive grants during FY26. \_\_\_\_\_ seconded the motion.

Roll call vote: Motion carried: \_\_\_\_\_. Motion failed: \_\_\_\_\_.

Barb McGrew	Chris Boyd	Larry Rinehart	Scott Suntrup, D.D.S.
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## 12.⇒ • Board of Health Reappointments

Recommendation

*Joel Hackney, Lisa Cash, and Randy Wells are up for reappointment for terms starting 07/01/2025 and ending 06/30/2028. They have each expressed a willingness to be reappointed.*

\_\_\_\_\_ moved to support the reappointment of Joel Hackney, Lisa Cash, and Randy Wells to the Board of Health for a three-year term starting July 01, 2025. \_\_\_\_\_ seconded the motion.

Voice vote Motion carried: \_\_\_\_\_. Motion failed: \_\_\_\_\_.

13. • Next Meeting – June 24, 2025 (Scheduled)

14.⇒ • Adjournment

\_\_\_\_\_ moved that the board adjourn. \_\_\_\_\_ seconded the motion.

Voice vote. Motion carried: \_\_\_\_\_. Motion failed: \_\_\_\_\_.

The Board adjourned at \_\_\_\_\_ p.m.